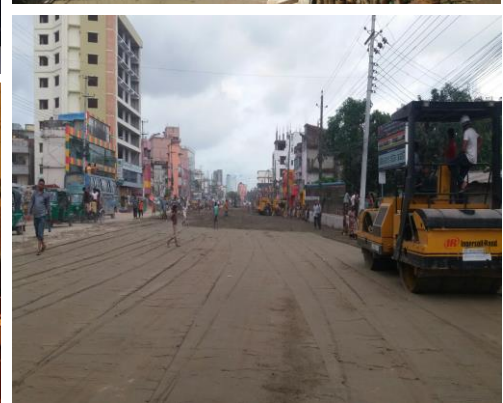


DPDS



Development Project Design and Services Ltd. (DPDS)
A Leading Consulting Company

Bangladesh Office: House-11, Level-2, Road-4, Banani DOHS, Banani, Dhaka-1206 || Tel: (88 02) 8713484, 9835485 || Fax: (88 02) 9834911 ||
Singapore Office: 51 Goldhill Plaza # 07-10/11, Singapore – 308900 || Nepal Office: House-429, Aanand Bhairab Marga, Kathmandu, Nepal
E-mail: info@dpdsconsultant.org, dpdsconsultant@gmail.com, dpdslimited@yahoo.com || Web: www.dpdsconsultant.org

Company Profile of DPDS Ltd.

1.1 Background

Development Project Design and Services Ltd. (DPDS) is a socio-economic and engineering consulting firm established in 1998 in response to the needs for socio-economic development of Bangladesh. It aims at working as a national consultant concerned with socio-economic and engineering development issues. DPDS is committed to socio-economic development through research, training and consultancy services.

Services provided by DPDS range from feasibility studies and project design, implementation management, project monitoring and supervision, quality control, benefit monitoring and evaluation studies. Capability of DPDS is considered as very strong working with communities to ensure beneficiary participation at all stages of project, from planning to implementation, providing training to both project staff and beneficiaries. DPDS also provides services for institutional strengthening and capacity building of government agencies with a view to undertaking efficient project management and achieving long-term sustainability. DPDS has worked on projects funded by International Financial Institutions and Donor Agencies such as The World Bank (WB), Asian Development Bank (ADB), Islamic Development Bank (IDB), Japan International Cooperation Agency (JICA) etc.

1.2 DPDS Legal Status

DPDS Office Address:



Bangladesh Office:	Singapore Office:	Nepal Office
Development Project Design and Services Ltd. Apt.# 2C, House# 11, Road# 04, Banani DOHS, Dhaka-1206, Bangladesh. Tel: 88-02-8713484, 88-02-9835485 Fax: 88-02-9834911 Company Registration: Reg. # C – 36037 (337)/98, ADB CMS No.: 006841, WB Vendor Identification Number: 175262 Name of Bank: Standard Chartered Bank, Bangladesh. Type of Account: BDT	Development Project Design and Services Ltd. 51 Goldhill Plaza # 07-10/11, Singapore 308900 Fax: +65 63543261 Company Reg. No. 201432879H Name of Bank: Oversea-Chinese Banking Corporation Ltd. ("OCBC") Type of Account: USD	Development Project Design and Services Ltd. House: 429, Aanand Bhairab Marga, Ward No. 1, Ka. Ma. Na. Pa, Kathmandu, Nepal Tel: +01-4421918 Name of Bank: Standard Chartered Bank, Naya Baneshwor, Kathmandu, Nepal Type of Account: NPR
Regional Office:		
DPDS Regional Office, Chittagong 'Luxury Heights', House# 2092, Apt.#3-A, Zakir Hossain Road by Lane, Nasirabad, Chittagong	DPDS Regional Office, Barisal House# 542, College Avenue, CNB Road, Barisal;	DPDS Regional Office, Ukhia' Cox's Bazar Holding No. 1655, Jahangir Villa, West Kutupalong, Ukhia, Cox's Bazar
DPDS Regional Office, Rajshahi' Janani Kunjo', House# 444, Raninagar, Rajshahi		
Website: www.dpdsconsultant.org Email: dpdslimited@yahoo.com		

1.3 Legal Status

Type of Organization	: Registered in Bangladesh as a Private Limited Company
Year of Establishment	: 1998
Company Registration	: Company as a Consulting Firm, Reg. # C – 36037 (337)/98, Registrar of Joint Stock Companies, Bangladesh
Trade License	: 05-33335, Dhaka North City Corporation, Dhaka, Bangladesh
Income Tax	: 05-33335, Dhaka North City Corporation, Dhaka, Bangladesh
Value Added Tax (VAT) Registration	: BIN:002465025-0402, National Board of Revenue (NBR), Bangladesh
World Bank Vendor Identification No.	: 175262
ADB CMS Number	: 006841
Registered in Singapore, Reg. No.	: 201432879H, Registrar of Companies & Businesses, Singapore
Registered in Nepal, Reg. No.	: 190653/74/075, Ministry of Industry, Commerce & Supplies, Government of Nepal.

1.4 Management Capability

The board of management of the firm has necessary expertise and experience for handling any volume of project commitment. The firm always maintains the highest standard of services to its elements. DPDS program monitoring and quality assurance division is responsible to monitor the performance of the projects and DPDS staffs. DPDS Board of Directors also arranges a monthly meeting with the assigned consultants of the project to ensure efficiently running of the project works. DPDS internal quality audit mechanism ensured the performance of staff or the quality of reports submitted for consulting assignment. DPDS program monitoring and evaluation is responsible to monitor the performance of the projects. However, the Board of Directors and the senior advisors of the firm will also find out a suitable solution against the complaints as desired of the client. DPDS program performance monitoring and evaluation system ensures the quality of the assignment, every quarter M&E division reports to the authority about the performance of the program, if there is any lack, the management try to solve it as early as possible for smooth operation of the program. The members of the board of management will set together if they found complains, performance of the staff or of the quality of the report. In that situation the board form a committee with the in house professionals to closely monitor the problem(s) and solves it by using extra support from our pool of consultants.

1.5 Administrative Strength and Financial Capability

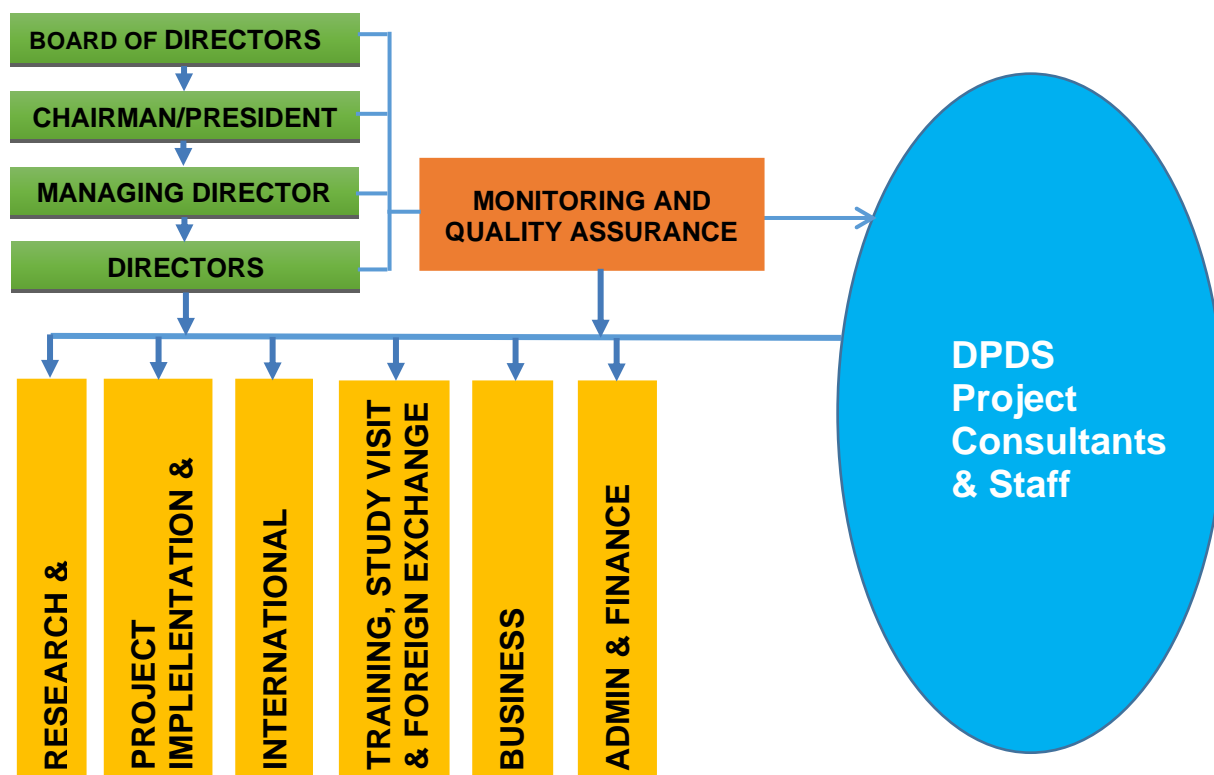
The DPDS management system is participatory. There is a system of accountability in place governing the speedy and well-coordinated function of the organization and implementation of the projects undertaken by the organization. As one of the leading consulting houses of the country, the key staff of the organization has sound professional capability in their respective fields. Of the large pool of consultants, numbering around 2000 of various disciplines, a good number is participating in management of the organization and giving impetus to various project executions.

DPDS has financially sound and have the capacity to handle large volume of work at a time as far as financial strengths are concerned. They also have arrangements with its Banks for loan facilities when needed. The firm has updated and refreshed its banking relationship with several national and international banks.

Development Project Design and Services Limited

1.6 Organizational Structure

Development Project Design and Services Limited (DPDS) were set up as a private limited company under the company Law of Bangladesh to provide multi-disciplinary consultancy services. A Board of Directors runs the Company. The members of the board of management of the firm are professionally well-versed and experienced economist, educationist, environment specialist, rural development specialist, engineer, architect, urban planning specialist and sociologist. DPDS has 65 professional and technical staff in different field. DPDS has also has an active panel of over 500 associate consultants with high level experience in various field. The board of management of the firm has necessary expertise and experience for handling any volume of project commitment. DPDS Organizational structure is presented below: Chairmen



1.7 Range of Services

Services provided by DPDS range from feasibility studies and project design, implementation management, project monitoring and supervision, quality control, benefit monitoring and evaluation studies. Capability of DPDS is considered as very strong working with communities to ensure beneficiary participation at all stages of project, from planning to implementation, providing training to both project staff and beneficiaries. DPDS also provides services for institutional strengthening and capacity building of government agencies with a view to undertaking efficient project management and achieving long-term sustainability. DPDS has worked on projects funded by International Financial Institutions and Donor Agencies such as The World Bank (WB), Asian Development Bank (ADB), Islamic Development Bank (IDB), Japan International Cooperation Agency (JICA) etc.

Our Services:

Engineering and Water Supply

- Project Consultancy
- Technical support to implement development project
- Architectural design,
- Landscape design, Structural design,
- Shopping complex design and supervision ,

Education

- Project Consultancy
- Skills Training
- Student promotion program for international universities
- Technical support to implement development project

Development Project Design and Services Limited

<ul style="list-style-type: none"> • Academic buildings design and supervision • Theaters/auditoriums design and supervision • Industrial buildings design and supervision • Design and supervision of retrofitting & maintenance of various type buildings. • Preparation of master plan of an urban area or partial part of a town, • Preparation of detailed area plan for a partial part of a city, • Preparation of land use plan according to the characters of an area, • Preparation of structure plan for a town. 	<ul style="list-style-type: none"> • Research and Study • Data collection, data entry and data processing <p><u>Construction Monitoring & Supervision</u></p> <ul style="list-style-type: none"> • Technical support to infrastructure design • Supervision of civil works • Quality control • Monitoring and Evaluation <p><u>Agricultural Development</u></p> <ul style="list-style-type: none"> • Project Consultancy • Technical support to implement development project • Research and Study • Data collection, data entry and data processing
<p><u>Health and Sanitation</u></p> <ul style="list-style-type: none"> • Project Consultancy • Technical support to implement development project • Research and Study • Data collection, data entry and data processing 	<p><u>Rural Development</u></p> <ul style="list-style-type: none"> • Project Consultancy • Technical support to implement development project • Research and Study • Data collection, data entry and data processing
<p><u>Human Resource Development</u></p> <ul style="list-style-type: none"> • Training needs analysis • Training curricula design, • Module and materials development • Conduct Training Program • Training Management • Evaluation of Training Program 	<p><u>Organization of Study Tours</u></p> <ul style="list-style-type: none"> • Technical support to implement overseas and in-country study tour • Organize overseas and in-country study tour program • Management study tour program

1.8 Professional Resources

A good number of senior professionals affiliated with the firm are experienced and familiar with integrated studies, grouping several professional disciplines for the purpose of carrying out specific jobs. The professionals of the firm are encouraged to maintain close contact with their Universities and Research Institutes in order to keep pace with latest developments in the respective field of disciplines. The firm has presently 80 full-time employees at headquarters and associate technical personnel and support staff in various disciplines. Senior experts are at all-time available for backstopping services.

1.9 Infrastructure and Logistics Facilities

Adequate logistics facilities are prime requirement for smooth conduction of project activities. Development Project Design and Services Ltd. (DPDS) during its long operation has built-up its infrastructure and logistics facilities which include adequate office space/premises, modern office equipment, computer hardware and software, necessary transport/vehicle facilities to serve its clients.

DPDS is fully equipped with all modern outfits which are available for clients' services and quite suitable to carry out any project effectively and efficiently.

Development Project Design and Services Limited



Office Facilities:

Head Office (Bangladesh):

3000 sq. ft. Office at Apt.# 2C, House# 11, Road# 4, Banani DOHS, Banani, Dhaka-1206, Bangladesh.

Tel: 88-02-9835485, 8713484 Fax: 88-02-9834911,

E-mail: dpdslimited@yahoo.com, Web: dpdslimited.com



Singapore Office:

1000 sq. ft. Office at 51 Goldhill Plaza # 07-10/11, Singapore 308900

Fax: +65 63543261

E-mail: dpdslimited@yahoo.com, Web: dpdslimited.com



Nepal Office:

1800 sq. ft. Office at House: 429, Aanand Bhairab Marga Ward No. 1, Ka. Ma. Na. Pa

Kathmandu, Nepal

Tel: +977 014266483, 9841762929

Email: dpds.ehrp.nepal@gmail.com

Web: www.dpdsconsultant.org



Regional Offices:

☐ **DPDS Regional Office, Chittagong:**

2500 Sq. ft Office at 'Luxury Heights', House# 2092, Apt.#3-A, Zakir Hossain Road by Lane, Nasirabad, Chittagong.

☐ **DPDS Regional Office, Barisal:**

2000 Sq. ft. Office at House# 542, College Avenue, CNB Road, Barisal.

☐ **DPDS Regional Office, Rajshahi:**

2000 Sq. ft. Office at 'Janani Kunjo', House# 444, Raninagar, Rajshahi

Transport Facilities:

Jeep:

One (1) kayron (Sangyong Jeep), Vehicle No.- Dhaka Metro GHA-13-99-32

Microbus:

One (1) Hiace (MICROBUS TOTOTA), Vehicle No.- Dhaka Metro CHA-15-3729;

One (1) Noah KR42 (MICROBUS TOYOTA), Vehicle No.- Dhaka Metro CHA-13-4986;

Sedan Car:

One (1) F Primo Car (Saloon) TOTOTA, Vehicle No.- Dhaka Metro GHA-17-1838;

One (1) X-Corolla Car (Saloon) TOTOTA, Vehicle No.- Dhaka Metro GHA-27-5431;

Development Project Design and Services Limited

FACILITIES: HARDWARE, SOFTWARE, LOGISTICS:

Computer Lab: 30 Computers are interconnected by TCP/IP network. Two Networking Printer, Scanner and One line Printers are interconnected into the Network. 30 computer operators are working here. One system administrator administers the lab.

Computer in Office:

3 Laptop/Note Book Compact HP Pavilion DV4-5110TX Core i5 3210M;
10 nos. Intel Core i5 4590 3.3GHz 4th Gen. Processor desktop computer;

Printer:

2 nos. HP leaser Jet P2055d printers, 1 no. HP P1102 Laser printer,
1 no. Epson L310 Ink Jet Color Printer, 1 no. Canon LBP 3300 Laser printer,
1 no. HP Office Jet 7110 (A3) Color printer, 1 no. HP Deskjet F2280 Color printer with Color scanner.

Software:

Windows based software for word processing, spreadsheet analysis, database management, graphics and computer aided design. The firm has the following programming compilers: Oracle, Visual C++, Visual Basic and Quick Basic.

The software is as follows: MS Office for WIN98, MS Word, MS Excel, MS Access, MS Project, MS Power Point, Front Page, Lotus Suite for WIN98, FoxPro, SPSS PC+, AutoCAD, CorelDraw, Illustrator, Photoshop.

Structural Software: STADD Pro, MICROFEAP, ETABs, GRASP, ACECOMS GEAR.

Photocopier: 1 no. Cannon NP 1215 Photocopiers & 1 no. digital SHARP AR-5316E Photocopiers

Multimedia Projector: 1 no Mitsubishi EX 320 Multimedia Projector

Digitizer: The firm has a digitizer to computerize map and graphic data and produce maps.

Plotter: HP Design Jet 500, 1200 x 600 dpi. It is capable of bringing out color maps from A4 to A1 sizes.

Scanner: 1 no. HP FLATBED Scanner G-2410, 1 no. Cano Scan 4400F Color Image Scanner, 1 no. EPSON GT-12000 Flatbed Color Image Scanner - A3 Size with Auto-Focus Ability.

ScanJet-4c, an HP scanner capable of scanning legal size documents and photographs is available in the computer section.

Digital Camera: 1 no. Nikon Coolpix S2800 20.1MP 5x Zoom USB Digital Camera, 1 no. Canon Power Shot A4000IS 16.0 MP Digital Camera with 8x Optical Image Stabilized Zoom 28mm Wide-An.

Freeze/Micro oven: One freeze and one micro oven for daily use

Conference/Training Facilities: DPDS head office and Regional office has conference room with accommodation of 40 participants;

Air-condition Facilities: all office are full air-condition facilities.

DPDS Reputation in implementation of different development projects:

DPDS successfully implemented most of the projects funded by Asian Development Bank (ADB), World Bank (WB), Japan International Cooperation Agencies (JICA). DPDS successfully implemented following consultancy assignment in different sectors; As a consulting firm the experience of DPDS is wide and multi-sectoral. The projects conducted by DPC Group so far covers various sectors of national importance such as Urban Development, Impact Evaluation /Assessment, Socio Economic Research & Developments , Agricultural & Rural Development, Health & Family Planning, Education, Science & Technology, Land, Housing, Environment, Labor & Employment, Gender Development, Overseas Training & Study Tour, NGOs, & Private Sector and others. Among these projects majority are Survey, Baseline, and Monitoring & Evaluation type. DPDS has managed more than 250 projects independently and in collaboration with other national and international organization of high esteem and records of excellence. Lists of such projects are:

A. ENGINEERING SECTOR:

DPDS has extensive experience in implementing projects relating to conducting Infrastructure Engineering which the firm has implemented either alone or in association with reputable domestic and international organizations/institutions during recent past. List of similar projects are shown below:



DPDS Detailed Description of Engineering and other related Sector:

1. 2020-2022: Monitoring and Evaluation Consultancy Services for Emergency Multi-Section Rohingya Crisis Response Project (EMCRP), Package No. EMCRP/M&E/S2: DPDS is providing services to assist following activities: (i) Create a comprehensive monitoring and evaluation framework for the EMCRP (LGED & DPHE Part); (ii) Develop baselines for the key project indicators for tracking project inputs, outputs, outcomes and operational risks; (iii) Track key indicators (input, output, outcome and operational risks) during project implementation; (iv) Carryout process monitoring of the Project; (v) Recommend appropriate corrective actions and recommendations; (vi) Supervise the implementation and compliance of the Environmental and Social Management Frame-work (ESMF) and Resettlement Policy Frame-work; (vii) Prepare and submit consolidated quarterly and annual progress reports to the CE, LGED;(viii) Prepare Mid-Term Review Report (MTRR); (ix) Prepare Implementation Completion Report (ICR).

2. 2020-2020: Cumulative Impact Assessment Consultancy Services for Emergency Multi-Section Rohingya Crisis Response Project (EMCRP), Package No. EMCRP/M&E/S3: DPDS is providing services to assist following activities: Review the existing legal, institutional and governance framework, policy and plan for DRP related development in the Cox's Bazaar to gain a complete understanding of the regulatory context; (i) Prepare Stakeholder Engagement/Consultations Plan; (ii) Scoping Phase-1 – VECs, Spatial and Temporal Boundaries (Step-1); (iii) Scoping Phase II – Other Activities and Environmental Drivers (Step-2); (iv) Establish Information on Baseline Status of VECs (Step-3); (v) Assess Cumulative Impacts on VECs (Step-4); (vi) Assess Significance of Anticipated Cumulative Impacts (Step-5); (vii) Management of Cumulative Impacts – Design and Recommendation (Step-6); (viii) Design Framework for Cox's Bazar Cumulative Impact Co-management Platform; (ix) Prepare Capacity Building Plan; (x) DPDS also conducted preparation and submission of Inception Report, Draft Cumulative Impact Assessment Report, Final Cumulative Impact Assessment Report, Capacity Building Workshop Report, Framework for Cox's Bazar Cumulative Impact Co-Management Platform, Summarizing Report of each Stakeholder Consultation, Workshop on outcome of Stakeholders Meeting and Dissemination, Final stakeholder meetings and dissemination, etc.

3. 2020-2020: Consulting services for Preparing Sector Action Plan on “local Government & Rural Development” under Formulation of Sectoral Plan & Capacity Development of Concerned Official for more Effective Public Investment Project: The specific services provided by DPDS staff: (i) Stocktaking of the sector/situation analysis; (ii) Overall and specific objective(s) and planned impact of intervention: (iii) Policies/strategies/laws supporting the sector/Ministries/Divisions: (iv) Sector institutions, coordination and capacity: (v) Scopes, challenges and way forward; (vi) A clear path from the national policy to the action (link the Plan with implementation); (vii) Prioritizing the intervention actions by the Ministries/Divisions; (viii) Addressing the cross cutting issues (establish the links with other sectors); (ix) Identifying indicators for monitoring in line with the FYP and SDGs; (x) identifying of projects and programmes for the intervention; (xi) Estimating resource requirement of the Sector.

4. 2020-2020: In-depth Monitoring of ‘Establishment of 13 (Thirteen) no. of Buffer Go-down at Different Districts for Facilitating Fertilizer Distribution (1st Revised)’ Project’: The specific services provided by DPDS staff: All documents related to the project including DPP/RDPP, all meeting decisions about the project, and any other references mentioned in the project, basis of all price estimate etc.; also review the project background, objectives, approval/revision, funding etc., Collect information related to physical and financial target, physical and financial progress of all components/activities and present those through tables/charts; Review the status of achieving the project objecting and describe the related observation; Review and analyze all procurement of goods, works and services made under the project and give feedback whether they are accomplished in accordance with the procurement laws and regulations (PPA 2006 and PPR 2008); Review the goods, works and services procured under the project and the status of the required human resources to sustain the facilities procured through the project; Review/analyze and comment wheither procuring entity followed the conditions mentioned in the

agreement/BOQ/specification and fulfilled them, also whether proper test/inspection done during the procurement of works/goods/services; Review the procurement plan of the DPP/RDPP, the Annual Procurement Plan approved by the HOPE and actual procurement to analyze whether the procurement followed the approved procurement plan; Review and analyze the risks of the project implementation such as delay in financing, delay in procuring works/goods/services, management inefficiency, time and/or cost escalation of the project etc.; Review and analyze the information related to project revision, fund allocation, fund release, payment etc. of the project; Analyze the performances of project personnel including Project Director in implementing the project activity; Find out the reasons for delay (if any) in implementing the project activity; Review all the progress reports produced by the project authority during implementation of the project; Review the progress of the activities of the project and analyze whether the activities are compatible with the objectives of the project and provide feedback; Review and analyze the roles of different stakeholders (agencies, divisions/ministries) involved in funding/implementing the project activities; Review and analyze the problems related to implementation of the project, such as delays in financing, delays in procurement of goods, works and services, quality of project management and extension of project duration and cost, and any other aspects of the project; Review and analyze the effectiveness and usefulness of activities carried out through the project, and the success of the project (Success Stories, if any); Review and analyses whether the project activities are adequate to meet the objective of the project; Conduct SWOT analysis (Strength, Weakness, Opportunities and Threat) of the project and provide appropriate recommendations to overcome weaknesses and challenges (if any); Visit each and every project site and give a report on the site environments; Provide feedback on exit plan of the project for the sustainability and smooth operation after implementation of the project; Any other task, related to the project, assigned by the Procuring Agency (IMED).

5. Impact Evaluation of “Expansion and Strengthening of Mosque Library (1st Revised)”; The specific services provided by DPDS staff: Review of component wise task completed of various items of works and compare it with DPP/RDPP target, mention any problems (If any) during implementation.; Observation regarding fund allocations, disbursement, and cost related information as per RDPP target and budget spend; Consulting firm, Manpower, Contractor selection and other procurement related information will be collected from PD office.; Verify the procurement process whether done according to PPA 2006 and PPR-2008 of various procurement of the project; Discussion of project implementation problems with PD office and other implementing officers, contractors and the way of solution will be documented; In order to perform impact evaluation also check quality of construction and renovation; In order to verify whether the works completed as per approved Design and specification various data will be collected through approved check lists.; Assessing the difficulties on overall project implementation and prepare recommendations for necessary action on the survey result.

6. 2017-2020: WB Contract No. 7185161: Consultancy Services for Selection No. 1244727/Third Party Monitoring Agent under Nepal Earthquake Housing Reconstruction Project (EHRP): The overall function of the selected TPMA is to develop and agree with the task team and EHRP management on the Third Party Monitoring mechanisms including the tools, methodology, etc. to be used. The specific services provided by our staff: (i) To develop monitoring tools and methodology with the guidance of WB task team and will cover all indicators of EHRP result framework; (ii) Deploy a data management information system, among others, having all necessary project information with universal access by the World Bank and others relevant stockholders; Use mobile data with MIS/GIS for day to day monitoring with pictures; (iii) To carry out field level monitoring to technically review the government's inspection scheme on sample basis, provide technical advice to inspection teams and facilitates in building capacity of the concern government agencies in third party monitoring; (iv) Tracking indicators in the EHRP results framework during project implementation; (v) Categorize local bodies and wards on the basis of risks: i Hazard Risks; and ii Compliance risks, and identify deviations by beneficiaries in terms of minor and major deviations and suggest remedial measures as well suitable to the area; (vi) Actively coordinate with government engineers, develop visit plans in coordination with the district and local body's level engineers; (vi) Reporting i.e: Inception Report; Site Inspection Report; Bi-weekly Briefings; Daily updates; Monthly Reports; Quarterly Reports; Data Management System; Completion Report, etc.

7. 2016-2022 (Ongoing): World Bank Loan 5561 BD – Monitoring and Evaluation Consultancy Services under Multipurpose Disaster Shelter Project (MDSP), Local Government Engineering Department (LGED): The major objective of the national assessment is a large-scale, disaster risk mitigation infrastructure project that strengthens emergency preparedness and will significantly reduce vulnerability to climate change and natural disasters. This builds on initial phases of interventions in multipurpose disaster shelters advanced under ECRRP, which is considered the first phase of investments. The project is expected to have an impact on long-term disaster resiliency in Bangladesh, focused particularly on the coastal region. MDSP would focus on meeting these high priority needs by providing construction of 552 new shelters and the improvement of 450 existing shelters. The project will also invest in connecting roads and communication networks to shelters, increasing accessibility and effectiveness. It is expected that by safeguarding lives and assists the project will contribute to goals of continued growth and

shared prosperity. Create a comprehensive M&E framework for MDSP; Develop baselines for the key project indicators for tracking project inputs, outputs and outcomes; Track key indicators during project implementation; Carry out process monitoring of the project; Integrate the ICT monitoring tool to be designed by the project Design and Supervision Consultants in capturing project implementation status as in input into the M&E framework for MDSP; Recommend appropriate corrective actions and recommendations; Supervise the implementation of the environmental and social safeguards requirements (including quality control oversight of safeguards documentation prepared by the Design and Supervision Consultants); Prepare and submit consolidated semi-annual and annual progress reports to the PMU; Prepare Mid Term Review report for MDSP; Prepare inputs for the Project Completion Report and Implementation Completion Report (ICR); and Prepare inputs, as needed, to be incorporated into the ICT database.

8. 2016 –Ongoing: Consultancy Services for the Governance and Infrastructure Improvement (GII) under City Governance Project (CGP) for Targeted Five (5) City Corporations, Local Government Engineering Department (LGED): Prepare detailed plan of operation of the entire GII consultancy service; Assist to implement and manage the progress of Governance Improvement and Capacity Development (Component 1) and Infrastructure Development (Component 2) activities. Among the 2 batches of the infrastructure development, GII team will support Batch 1 and Batch 2 (design and construction supervision) and master plan review and feasibility study; Conduct overall coordination of environmental and social consideration and action, if unexpected negative impact arises; Prepare the inclusive list in different sectors (transport, drainage, water supply, solid waste management, sanitation sewerage and municipal facilities) as well as Investment Plan through master plan and sector review; Conduct the stakeholder consultative process to identify the real need in the sector; Communicate with officials of LGD, LGED, JICA, ADB, WB for better coordination and demarcation of the project activities; Study the Infrastructure Development Plan prepared by CGP-TA team for five CC; Make practical collaboration with Technical Cooperation Projects (TCP) of CC governance, CC urban planning; These TCP will be implemented by JICA and will support CCs in the aspects of governance and planning. Upon agreement of Bangladesh and Japanese governments, project design of these TCP will be announced; Support PCO to conduct steering committee and working group meeting and support meeting at PIU level (Governance and Infrastructure Task Team); Make appropriate coordination with Benefit Monitoring and Evaluation (BME) Team to conduct 1st and 2nd performance review of ICGIAP by offering necessary data and information to them. If required, GII will assist PCO and collaborate mechanical engineer of BME consulting team for equipment procurement; Make regular report to PD and JICA; Monitor the project activities to provide overall quality assurance of all GII consultant outputs and Monitor the fund flow of the CGP; In case of special circumstances, consultant may be required to work/attend anytime as per desire of Team Leader and/or PD.

9. 2014-2018: World Bank Loan 4507 BD – Phase-II: Monitoring and Evaluation Support Consultant for Emergency 2007 Cyclone Recovery and Restoration Project (ECRRP), Ministry of Planning. After successfully completed the Phase-1 assignment, World Bank and Client signed and single source agreement with DPDS to conduct Monitoring and Evaluation of Phase-II program; Duration of this assignment from 2014 to 2017; The main objective of the project is to recover from the damage to livelihoods and infrastructure caused by the Cyclone SIDR and build long term preparedness through strengthened disaster risk reduction and management. There are six (6) component of the project. Components are: 1. Recovery of agriculture sector improvement program; 2. Reconstruction and improvement of multipurpose shelters; 3. Rehabilitation of coastal embankments shelters; 4. Long term disaster risk management program shelters; 5. Monitoring and evaluation of project impact; 6. Project management, TA, strategic studies and training. With the coordination of Planning Ministry DPDS successfully implementing the above assignment with good reputation. Under this contract Conduct baseline survey to assess the existing facilities of infrastructure and services in the field, Prepare environmental and social safe guard frame work for different component of the project. Review the design of the proposed infrastructure work of **LGED** and **BWDB** in respect of facilities, environmental and social aspect. Prepare monitoring and supervision framework of the project. Review the budget and financial aspect of each component of the project. Monitoring and Supervision of reconstruction and improvement of multipurpose shelters; Rehabilitation of coastal embankments shelters; Assist Client to prepare long term disaster risk management program Monitoring and evaluation of project impact. Environment and social development and safeguard management aspects with respect to project component. Monitor the distribution of agriculture, livestock and fisheries packages to the farmers; Monitor the distribution of household silos to the farmers; Short-term and medium-term livelihood and agriculture (crop, livestock and fisheries) recovery assistance improvement and sustainable improvement to agriculture practices; Community mobilized, facilitated and strengthened to improve agriculture production; Training and capacity building to the marginal farmers, livestock owners and fishermen on improved techniques;

10. 2010-2014: WB Loan 4507 BD (Phase-I) - Monitoring and Evaluation Support Consultant for Emergency 2007 Cyclone Recovery and Restoration Project (ECRRP) under Ministry of Planning. The MDSP assignment is similar nature of tasks like ECRRP; Under this project DPDS responsible to monitoring and evaluation of Cyclone shelters constructed by LGED. With the coordination of Planning

Ministry DPDS successfully implementing the above assignment with good reputation. Under this contract Conduct baseline survey to assess the existing facilities of infrastructure and services in the field, Prepare environmental and social safe guard frame work for different component of the project. Review the design of the proposed infrastructure work of LGED and BWDB in respect of facilities, environmental and social aspect. Prepare monitoring and supervision framework of the project. Review the budget and financial aspect of each component of the project. Monitoring and Supervision of reconstruction and improvement of multipurpose shelters; Rehabilitation of coastal embankments shelters; Assist Client to prepare long term disaster risk management program Monitoring and evaluation of project impact. Environment and social development and safeguard management aspects with respect to project component. Monitor the distribution of agriculture, livestock and fisheries packages to the farmers; Monitor the distribution of household silos to the farmers; Short-term and medium-term livelihood and agriculture (crop, livestock and fisheries) recovery assistance improvement and sustainable improvement to agriculture practices; Community mobilized, facilitate and strengthened to improve agriculture production; Training and capacity building to the marginal farmers, livestock owners and fishermen on improved techniques;

11. 2008 - 2015: Preparation of Master Plan for Chittagong, Cox's Bazar, Bandarban and Kagrachari Pourashavas under Upazila Towns Infrastructure Development Project under Local Government and Engineering Department (LGED): The objectives of Pourashava Master Plan is to: find out development issues and potential of the pourashavas and make a 20-year development vision for the pourashava and prepare a Master Plan in line with the vision for the development. Plan for the people of the town to develop and update provisions for better transport network, housing, infrastructures for roads, markets, bus terminals, sanitation, water supply, drainage, solid waste management, electricity, education, leisure and such other infrastructure facilities for meeting the social and community needs of the poor and the disadvantaged groups for better quality of life. Prepare a multi-sector short and long term investment plan through participatory process for better living standards by identifying area based priority-Drainage master plan, transportation and traffic management plan, other need specific plan as per requirement in accordance with the principle of sustainability. Provide controls for private sector development, clarity and security with regard to future development. Provide guide line for development considering the opportunity and constrains of future development of Upazila Town.

12. 2015-2017: LOAN-2761 BAN: Consultancy Services for Independent 3rd Party Supervision and Quality Assurance of Civil Works under PEDP3 (42122-013), Directorate of Primary Education (DPE), MoPME: The main objective of the project is The DPE needs support and assistance of an engineering firm with expertise in monitoring and supervision of construction, extension, renovation and maintenance works of schools and office buildings including electrical works, installation of tube wells and sanitation works. The main objective of consulting service of the firm is to assist the DPE in independent monitoring and supervision of the works contracted by the **LGED and DPHE** with a view of ensuring proper quality of the works executed under the Program. Organization Works Responsibility of DPE is the client of the works to be undertaken by the Firm. The firm would coordinate their field supervision and monitoring of the works from the site offices.

13. 2009-2011: ADB Loan No. 2015 – BAN (SF) PEDPII: Phase-II Consultancy services for monitoring and supervision of civil works and supply of furniture under Second Primary Education Development Program (PEDP), Directorate of Primary Education (DPE). With the coordination of DPE, DPDS successfully completed the above assignment with good reputation. Under this contract DPDS review the construction design and existing facilities of construction work under PEDPII. Assist DPE in monitoring and supervising the infrastructure work contracted from DPE to the **LGED** under Second Primary Education Development Program (PEDP-II). Conduct site survey analysis, review the plan and provide suggestion in respective of suitability of design. Undertaking monitoring and supervision to ensure quality control of construction as well as supply of furniture. DPDS is also assisting in preparing change in structural design and estimates according to site conditions when necessary. Review the construction cost and financial progress of the work. The other tasks are site and survey analysis, inventory of facilities, monitoring and supervision of construction work and supplied furniture with physical and financial progress and quality control and report writing.

14. 2005-2009: Islamic Development Bank Assisted Consultancy Services for Monitoring and Supervision of Government Primary School Construction Project (2nd Phase), Directorate of Primary Education: With the coordination of DPE, DPDS successfully completed the above assignment with good reputation. Under this contract DPDS was responsible for review the construction design and existing facilities of construction work under the above project. Review the construction cost and report on physical and financial progress of the work. Assist PIU in monitoring and supervising the infrastructure work contracted from DPE to the **LGED**. Conduct site survey analysis, review the plan and provide suggestion in respective of suitability of design and site selection. Undertaking monitoring and supervision to ensure quality control of construction as well as supply of furniture.

- 15. 2006-2008: ADB Loan No. 2015 – BAN (SF) PEDPII: Phase-I Consultancy services for monitoring and supervision of civil works and supply of furniture under Second Primary Education Development Program (PEDPII), Directorate of Primary Education (DPE).** With the coordination of DPE, DPDS successfully completed the above assignment with good reputation. Under this contract DPDS review the construction design and existing facilities of construction work under PEDPII. Assist DPE in monitoring and supervising the infrastructure work contracted from DPE to the **LGED** under Second Primary Education Development Program (PEDP-II). Conduct site survey analysis, review the plan and provide suggestion in respective of suitability of design. Undertaking monitoring and supervision to ensure quality control of construction as well as supply of furniture. DPDS is also assisting in preparing change in structural design and estimates according to site conditions when necessary. Review the construction cost and financial progress of the work. The other tasks are site and survey analysis, inventory of facilities, monitoring and supervision of construction work and supplied furniture with physical and financial progress and quality control and report writing.
- 16. 1993-1994: Consultancy Services for Monitoring, Supervision and Manpower Supply of Construction work of 1x 8 Ordinary Solders Quater of Savar Cantonment under Military Engineering Services –**The Construction work of 1x 8 Ordinary Solders Quater of Savar Cantonment Project, an Military Engineering Services (MES) construction project implemented by Naf Enterprise, construction period is July 1993 to June 1994. Under this project a 5 storied building of 7500 sft. is built. DPDS is provide services to assist the Naf Enterprise in smooth implementation of the Project, undertaking monitoring and supervision and ensuring quality control of construction and of civil works. DPDS is also assisting in supplying of professional and others manpower.
- 17. 2004-2005: Consultancy Services for Monitoring, Supervision of Construction work of BNS Upsham, 150 Baded Nursing Unit and Hospital under Military Engineering Services, Navy:** The construction work implemented by Naf. Enterprise and it was a six storied building of 24000 sft. DPDS provided consultancy services to NAF Enterprise for monitoring and supervision of construction work and supply of materials to maintain quality of work as well as time to time brief the client about progress of work. Prepare report on physical and financial progress of work.
- 18. 2016-2017: Conducted Impact Assessment of 2016 under Monitoring and Evaluation (M&E) Support Consultant for Emergency 2007 Cyclone Recovery and Restoration Project (ECRRP), Phase-2;** The PDO of ECRRP is to support Government of Bangladesh efforts to facilitate restoration and recovery from the damages to livelihoods and infrastructure caused by Cyclone Sidr and to build long-term preparedness through strengthened disaster risk management.
Recovery of Agricultural Sector and Improvement Program was to provide agriculture (crop, livestock and fishery) recovery assistance, and introduce sustainable improvements to agricultural practices.
- 19. 2017-2017: Conducted Baseline Survey of 2017 under Monitoring and Evaluation Consultancy Services under Multipurpose Disaster Shelter Project (MDSP), Local Government Engineering Department (LGED):** The objectives of baseline study of MDSP is to provide an information base against which to monitor and assess project activity progress and effectiveness during implementation and after completion. The baseline provides data upon which projects' progress on generation of outputs, contribution to outcomes is assessed.
- 20. 2014-2015: Conducted Impact Evaluation of 2014 under Monitoring and Evaluation (M&E) Support Consultant for Emergency 2007 Cyclone Recovery and Restoration Project (ECRRP), Phase-2;** Conducted several impact evaluations including household silo distribution under above project. Consulting team conduct house hold survey on Agriculture, Fisheries, Livestock, Silo distribution and infrastructure in 9 costal Districts – Barisal, Patuakhali, Jalakhathi, Pirojpur, Bagerhat, Bhola, Barguna, Satkharia, Khulna under ECRRP; Consultants collected data from field and data entry, Compiling and analysis were done in connection with the preparation of Impact Evaluation Report
- 21. 2012-2013: Conducted Impact Assessment of 2013 under Monitoring and Evaluation (M&E) Support Consultant for Emergency 2007 Cyclone Recovery and Restoration Project (ECRRP), Pahse-1;** Conducted several impact evaluation including household silo distribution under above project. Consulting team conduct house hold survey on Agriculture, Fisheries, Livestock, Silo distribution and infrastructure in 9 costal Districts – Barisal, Patuakhali, Jalakhathi, Pirojpur, Bagerhat, Bhola, Barguna, Satkharia, Khulna under ECRRP; Consultants collected data from field and data entry, Compiling and analysis were done in connection with the preparation of Impact Evaluation Report.
- 22. 2011-2012: Conducted Impact Assessment 2012 under Monitoring and Evaluation (M&E) Support Consultant for Emergency 2007 Cyclone Recovery and Restoration Project (ECRRP), Pahse-1:** Conducted several impact evaluation including household survey under above project. Consulting team conduct house hold survey on Agriculture, Fisheries, Livestock, Silo distribution and infrastructure in 9 costal Districts – Barisal, Patuakhali, Jalakhathi, Pirojpur, Bagerhat, Bhola, Barguna, Satkharia, Khulna under ECRRP; Consultants collected data from field and data entry, Compiling and analysis were done in

connection with the preparation of Impact Evaluation Report.

23. 2010-2011: Conducted Baseline Survey of 2010 under Monitoring and Evaluation (M&E) Support Consultant for Emergency 2007 Cyclone Recovery and Restoration Project (ECRRP), Phase-1: Conducted baseline house hold survey under above project. Consulting team conduct baseline house hold survey on Agriculture, Fisheries, Livestock and infrastructure in 9 costal Districts – Barisal, Patuakhali, Jalakhathi, Pirojpur, Bagerhat, Bhola, Barguna, Satkharia, Khulna under ECRRP; Consultants collected data from field and data entry, Compiling and analysis were done in connection with the preparation of Baseline Survey Report.

24. 2010-2010: Conduct Mid-Term Review Survey under WB Loan 4507 BD - Monitoring and Evaluation Support Consultant for Emergency 2007 Cyclone Recovery and Restoration Project (ECRRP), Phase-1: Conducted Mid-Term Review Survey under the above project. Consulting team conducted house hold survey on Agriculture, Fisheries, Livestock, Silo distribution and infrastructures (LGED & BWDB) in 9 costal Districts – Barisal, Patuakhali, Jalakhathi, Pirojpur, Bagerhat, Bhola, Barguna, Satkharia, Khulna under ECRRP; Consultants collected data from field and data entry, Compiling and analysis were done in connection with the preparation of Mid-Term Review Report.

B. EDUCATION SECTOR:

DPDS has proven track record to work with Directorate of Secondary Education (DSHE) in Bangladesh. In ADB Loan No. 2266 BAN (SF): Technical support to implement Secondary Education Sector Development Project (SESDP), DPDS technical assistant team assist DSHE to reform education policy, education system development in secondary education, assist NCTB to prepare 6-year National Curriculum Plan that provides a logical framework for the planed redevelopment of secondary curriculum and dissemination; Under the above project DPDS support and guide the planning and implementation of the SBA component for all curricula, and assist in the planning and delivery of capacity building programs for teachers on school based assessment; DPDS also assist strengthening management and governance of secondary education, enhance quality of secondary education and improve equity of access to secondary education Under SESDP, DPDS successfully coordinated and implemented overseas study tour and training program in different countries.

DPDS has proven track record to work with Directorate of Primary Education (DPE) and Ministry of Education. In Primary Education DPDS involved in implementation of ADB Loan 2015 – BAN (SF): Second Primary Education Development Program (PEDPII), World Bank Loan: Reaching Out of School Children Project (ROSC), JICA assisted Pre-Activity Study Undertaken for the JICA Project for Strengthening the Capacity of Teacher Training in Primary Teacher Training Institutes to Improve Classroom Teaching and National Assessment of Students of Grades 3 & 5 under Directorate of Primary Education.



Description of projects in education, TVET and other related sectors:

1. WB Loan No. IDA-D3810: Consulting services for Third Party Verification Agency (TPVA) of Disbursement Link Indicators (DLIs) and Disbursement Conditions (DC) for 2019 under EQRA Project in Afghanistan: DPDS is providing services to assist following activities: (i) Verify Teaching Quality improvement through classroom observation; (ii) Verify distribution of existing textbooks and Teaching Learning Materials; (iii) Verify EMIS data collection and quality assurance procedures; (iv) Verify establishment of integrated personnel database for education staff; (v) Verify progress of operational plan management based on budget allocation;

2. ILO Purchase Order No. 40277708/0: Hiring Firm/Organization to Provide Support for the Transformation of TVET Institution of TVET Institutions to be Model TVET Institutions (MTIs) and Centres for Skills Excellence (CSEs) under Skills-21 Project: DPDS Support implementation of Quality Improvement Plans (QIPs) for the transformation of the TVET institutions to MTs/CSEs considering dual training system, gender equality, social inclusivity addressing environmental sustainability, implementing green standards and developing green jobs curricula. The scope of works are to: 1.1 Prepare a detailed Work plan, and Inception Report for the assignment; 1.2 Assist

international consultant during development of Quality Improvement plan (QIP) for 7-TVET institutions by: 1.2.1 Supporting the institutions during the development of QIPS; 1.2.2 Organizing meetings and workshops to validate QIPs; 1.3 Support the institutions to obtain MTI and CSE status by: 1.3.1 Providing orientation on guidelines and criteria, 1.3.2 Guiding the institutions to analysis and implement the QIP, 1.3.3 Assisting the institutions to conduct and prepare for self and external assessment for course accreditation and to become an RTO, 1.4 Support the implementation for training programs in terms of : 1.4.1 Registration of institutions (RTO), accreditation of programs to be offered, and accreditation of assessment centers, 1.4.2 Submission of records of duly installed training tools and equipment with stickers supported by the project to the TVET institutions based on qualification packages, 1.4.3 Preparation of a training plan and schedule for the delivery of training based on selected occupations, 1.4.4 Selection, enrolment and orientation processes of trainees, 1.4.5 Assistance to TVET institutes for partnership with industries for dual training system (DTS) delivery, 1.4.6 Follow up implementation of 3-5 training programs in the institutions and partner industries, 1.4.7 Assist the institutions in ensuring that post training activities such as assessment of trainees, evaluation of training, job placement, etc. are conducted and requirements are met; 1.5 Provide support in the assessment and certification of trainees and workers 1.5.1 Guide the assessment center in preparing and managing assessment activities, 1.5.2 Follow up regular assessment and /of re-assessment of trainees, 1.5.3 Guide the assessment centre in the conduct of RPL to workers, 1.6 Support the TVET and Teachers training institutes in the capacity building of Institution Management Advisory Boards (IMABs) and engage them in MTI and CSE status 105 30, 1.7 Prepare a report aside from the specific deliverables as specified in the scope of work, finalize and submit in the required hard and soft copies.

3. 2018-2018: Tracer Study of Skills for Employment Investment Program (SEIP) Graduates (Tranche 1); Package No.: SD-4; The overall objective of the project is to qualitatively and quantitatively expand the skilling capacity of identified public and private training providers by establishing and operationalizing a responsive skills ecosystem and delivery mechanism through a combination of well-defined set of funding triggers and targeted capacity support. The specific services provided by our staff: (i) Conduct among 100 SEIP graduates who were trained from nine industry associations, BB SME, PKSF and PTIs. During Pre-test survey 20 employers also interviewed. (ii) Conduct face to face interview of SEIP Graduates at the workplace; (iii) Conduct face to face interview of Employers at the workplace; (iv) Conduct Interview for Head of the Institution, Trainer and Job Placement Officer/Coordinator at the training institutions; (v) Conduct Focus Group Discussion (FGD); (vi) Conduct Key Informant Person Interviews (KII) Key personnel/Experts involved with SEIP implementation; (vii) Reporting i.e: Inception Report; Pre-test Survey Report; Draft Tracer Study Report; Final Report; etc

4. 2016-2018: ADB Loan No. 3131BAN Consultancy Services for Monitoring and Evaluation of Training Program under Skill for Employment Investment Program (SEIP), Contract Package No: SD-13; The Proposed investment program will support the government of Bangladesh's reforms in skill development anchored in the National Skill Development Policy (NSDP), 2011. It will support large-scale private sector involvement and public-private partnership, which is critical to meet existing and future labor market needs and in reducing skill-gap. This in turn is crucial for Bangladesh to move away from the current "low-skill, low-wage equilibrium" to a "higher skill, higher wage virtuous cycle" to transition to a middle income country. The existing workers that will contribute to higher growth of priority sectors. The SEIP will strengthen the skills ecosystem in Bangladesh and support transition to a sector-wide approach (SWAp) by establishing a unified funding system and enhancing overall coordination of the currently fragmented system. The impact will be increased income and productivity of the working population aged 15 years and over. There are four outputs targeted: (i) market responsive inclusive skills training delivered; (ii) quality assurance system strengthened; (iii) Institutions strengthened and (iv) effective program management. The consultants worked closely (i) improve program for skilling new entrants and up-skilling existing workforce to enhance productivity and growth of priority industry sectors (ii) Impart skills training linked to gainful employment or self-employment through PKSP partners and their livelihood programs as well as through Bangladesh Bank Small and Medium Enterprise (SME) Department linked to jobs in SMES; (iii) Develop a network of training providers that are endorsed by industry for providing excellence of training to meet the skills needs of employers; (iv) Establish and implement a strategy to address the special needs of groups specified in the NSDP and ensure their participation in SEIP program.

5. 2012-2013: ADB TA- 7989-BAN: Skills for Employment Project (SEP), Ministry of Education (MOE). The proposed Skills for Employment Project (SEP) will contribute to increased employability and income of Technical and Vocational Education and Training (TVET) graduates by supporting the implementation of two major policy reforms the Government of Bangladesh has recently approved, the National Education Policy (NEP, 2010), and the National Skills Development Policy (NSDP, 2011). These policies articulate strategies to reform the skills development system. The NEP aims to reform the education sector, including TVET provision, and calls for a major expansion of TVET including extending the apprenticeship system, increasing access to TVET, and providing vertical mobility from one TVET level to another. The NEP encourages private management of public TVET institutions to improve quality and access. The NSDP

envisions flexible, demand oriented skills development and emphasizes partnerships between government, industry, workers and civil society. The NSDP stipulates quality improvement through the imposition of standards and alignment of training programs within a qualifications framework. The policy adopts a competency-based training model rooted in workplace skills requirements.

6. 2013-2014: ADB TA- 6337-BAN: Development Partnership Program for South Asia: Innovative Strategies for Accelerated Human Resource Development in South Asia. DPDS extend the services to packaging the support to public, private, nongovernment organization (NGO) and small and medium enterprise (SME) training program; (ii) engage two consultants (one for indigenous peoples (IP) strategy and involuntary resettlement (IR), and another for environmental analysis to help prepare the required documentation; and (iii) organize some workshops, seminars and focused group discussions to seek feedback from key stakeholders to design the human resource development program in Bangladesh;

7. 2008-2013: ADB Loan No. 2266 BAN (SF): Technical support to implement Secondary Education Sector Development Project (SESDP), Directorate of Secondary and Higher Education. Recently DPDS successfully completed above technical support project with good fame. The project received best ADB project award in two times. ACCC-DPDS assist the project implementation unit and Directorate of Secondary and Higher Education for the planning of a project monitoring system and development of necessary baseline data and procedures for implementation and reporting; Plan and supervise system reviews and prepare recommendations for specific action, on the structure and operational and management systems of National Curriculum and Textbook Board (NCTB), Board of Intermediate and Secondary Education (BISE), Directorate of Inspection and Audit (DIA), DSHE, and DSHE vis-à-vis decentralization and necessary field reallocations of staff to meet reallocated responsibilities; Assist DSHE in implementing increased decentralized management and training and upgrading of staff; Analyze the strengths and weaknesses of the school performance based management system, assessment of the level of strategies for further strengthening of the system; Assist DSHE in developing and implementing an monitoring and quality assurance system to monitor the performance of secondary schools and madrasahs based on the SPBMS, and to develop transparent procedures for linking of subvention based to school performance; Assist DSHE in the adaptation of SPBMS for the madrasahs Coordinate and monitor the services of the school ICT specialist recruited individually; and Develop Terms of Reference for and organize third-party validation assessment studies to assess the quality of data and monitor the implementation of the MQA system.

8. 2006-2009: WB Loan - Network Coordinating Body of Reaching Out-of-School Children, Directorate of Primary Education. With the coordination of DPE, DPDS successfully completed the above assignment with good reputation. Under this contract DPDS provide technical advisory services to the Education Resources Providers (ERPs) and Education Services Providers (ESPs) in its function in assisting the Center Management Committees (CMCs) to run the Learning Centers (LCs) to ensure provision of quality education; Ensuring that the curriculum followed in LCs is in line with the NCTB and teacher training is in place-including identifying list of instructional materials that will be used in the class room; Conducting thematic workshops with ERPs, ESPs and LCs and document and disseminate best class room practices and approaches; Conducting biannual workshops for the ERPs, ESPs and CMCs to interact and discuss on education practices and approaches and act as facilitator for improving the services of ERPs provided to the LCs; Assisting with developing and implement instruments for assessment of student learning and achievements and producing annual reports to be shared with all stakeholders;

9. 2006-2007: GoB- National Assessment of Students of Grades 3 & 5, Directorate of Primary Education. The major objective of the national assessment is to measure the competency based learning outcome of the pupils of Classes III and V. The national Assessment findings will feed into planning and management of the primary education sub-sector, especially curriculum and instructional materials, including textbook development and teacher education. The application of National Assessment results in teacher education will improve academic supervision and classroom teaching/learning. The findings of the assessment will contribute to formulate reforms in primary education and to improve the internal efficiency of the system.

10. 2011: JICA- Pre-Activity Study Undertaken for the JICA Project for Strengthening the Capacity of Teacher Training in Primary Teacher Training Institutes to Improve Classroom Teaching, Directorate of Primary Education: Find out the current status of classroom teaching, school management, and environment in/ outside the primary schools by questionnaire and taking video record. Follow up to get the information from UEO about the current number of primary schools and teachers of upazilas around PTI training center to gain primary school mapping for selecting target cluster; the request letter is sent by the project in advance. The current status of PTI activities as well as primary schools, comparing the group with and without study workshop (SW) activities by the project, and comparing the regional difference between urban and rural area. Find out the opinions of the PTI superintendent, instructors, trainee (prospective teacher). Opinions of the primary schools' performance such as students' academic achievement (test), teaching issues, and school statistics (such as promotion rate, attendance rate), interview to head teachers, teachers, and students. The profiles and data of Head teachers, teachers

and students from 500 selected primary schools all over Bangladesh from 10 regions under the each PTI. Find out the profiles and data of AUEOs and URC instructors in the selected upazilla.

11. 2015-2016: National Student Assessment (NSA) 2015 of Grades 3 & 5 Students in Primary Education under ADB Loan LOAN-2761 BAN: PEDP-III, Directorate of Primary Education (DPE): In response to the need to facilitate the findings of NSA 2015 to provide critical evidence of the efficacy of the Third Primary Education Development Program (PEDP-3) interventions to improve quality primary education and student learning outcomes in cognitive and other skills. We will help to conduct of the NSA 2015 around 1200 schools from 64 Upa-Zila all over the country on 14 November 2015. Consistent with these efforts, a component project Administration of National Student Assessment (NSA) 2015 within the L2761-BAN (SF) is being implemented to assist the GoB to measure the learning outcomes of the pupils of grades 3 and 5 Bangla language and Mathematics.

12. 2016-2020: IDA Credit No. 5265-BD: Services Provider for the distribution of House Hold Silos and Related Services under Modern Food Storage Facilities Project (MFSP), Directorate General of Food: The World Bank is providing LDA financing for the implementation of MFSP comprising of 3 main components of which the sub-component A2 supports to provide household storage facilities (Household silos) particularly in the various upazilas of 19 disaster-prone districts for about 500,000 households. Thus the MFSP is looking for a Service Provider to carry out the distribution works of those House Hold Silos and related service in the selected areas. **The objectives of the assignment are:**

- a) Assist the Government of Bangladesh in distributing household silos to selected households in disaster prone areas of Bangladesh (**Table-1: Geographical location for Household Silo distribution**).
- b) Specifically, the service provider will be responsible for, among other things:
 - (i) Carrying out a market assessment in the disaster-prone areas designated by the PMU in order to determine the appropriate level of beneficiaries' contribution taking into consideration their financial means, willingness to pay, and the price of comparable products on the market; (ii) Conducting sensitization campaigns in project areas about: (a) the usefulness of the household silos for emergency seeds and grain storage; (b) compare and contrast the advantages and disadvantages of the various containers currently available on the market (used chemical storage drums, inferior lid closure, non-food grade plastics, etc); (iii) A beneficiary database will be prepared in consulting with the Local elected representative, community leaders and elites; (iv) Conducting TOT of the selected officials from DAE, Upazila Food Officials and Field Organizer engaged by the selected Firm or NGO; (v) Conducting training to beneficiaries on proper handling to maintain the water-proof features of the House Hold Silos and safe seed & grain preservation; (vi) Carrying out assessment of the logistics needed for the distribution of the House Hold Silos from the storage of Upazila Food Godown to the beneficiaries; (vii) Distributing the House Hold Silos to the selected beneficiaries and collecting the beneficiaries co-pay; and depositing the same to the project account through Electronic Fund Transfer (EFT); (viii) Monitoring the use of the House Hold Silos by beneficiaries, as well as reporting on the technical condition of the bins in order to draw lessons for enhancements in future design as needed.

C. MANAGEMENT OF TRAINING AND STUDY TOUR PROGRAM

DPDS organizes the training program in a professional manner. Our professionals are able to develop the course curriculum, preparation of training plan, training budget and completion report. It creates as a service organization in the firm sense of the term and earnestly secures the interest of the clients. DPDS offers the scope to organize well planned training programs by its practiced and proven method of learning based on intensive and hands-on training with constant and active guidance of qualified, experienced and competent faculty DPDS is committed to derive the real benefit of training in its field of specialization.



Training needs assessment to help the clients identify their training requirements and to formulate and programs to meet such needs. Planning and designing training programs in collaboration with clientele, including arrangement for the actual offering of short-term training courses. Management and trainer's training which involves the development of in house training capabilities by he helping the clients to organize and develop their own training programs.

Development Project Design and Services Limited

Approach: DPDS first invites brainstorming sessions to generate ideas about the training requirement of any project in cooperation with the sponsoring and lead agencies through training need assessment study and arrange programs approach to the needs and harnessing the potentialities of the trainees. The center then generates cost effective scheme to implement the desired program and manage the trainee's logistics and other support services.

Facilities: The center services are available for individuals and also groups for training programs, conference, seminars and courses. It has the support of an organized office that includes:

- Efficient support staff
- Adequate and neat office accommodation
- Requisite office equipment and aids
- Organized and communication system, logistic and utilities
- Seminar/conference arrangement facilities
- Supply of quality food
- Supply of quality training materials
- Training aids like multimedia projector, computer etc.

Methods and Media: Instructional methods include classroom lecture followed by discussion, demonstration and exercise, case study, films, field visits, report writing and presentation. Reading materials are carefully prepared and distributed among the trainees. For better comprehension audio-visual aide are widely used by flip chart, panel board, white board, diagrams, maps, multimedia projector and videocassettes in relevance to the topic. In addition to the taught modules of the center, every course has scope and some built-in features like opportunity for group discussion, free exchange of views, workshop, optional project work/case studies etc.

Evaluation: Each participant is evaluated systematically. Participants are freely allowed to express their views toward course contents, resource person, teaching methods, learning environment and overall management of the course. Follow-up study is also made to know how the participants are utilizing their knowledge to contribute in the development of the project and on the other hand how organization is utilizing the services of the trainees.

DPDS perform the following task to conduct overseas study tour and Training Program:

- Obtain from the Clients, DPDS first task to prepare Training/Study Tour Plan and budget and approved it from authority;
- Identify and select training institutions and sites for study tour and training programs;
- Arrange transfer payment to the training institute;
- Prepare detailed program antennary as per project's instruction and desire;
- Organized travel visa;
- Organized air-tickets and confirm flights, departure and arrival;
- Provide DSA (per diem) and allowances for out-of-pocket expenses to the participants at standard rates, not below the government rate, before departure from the country;
- Conduct pre-departure briefings
- Organize suitable accommodation;
- Provide airport reception and transfer;
- Provide full time land surface transport including weekends;
- Offer a full time guide / welfare person during the entire period of overseas stay;
- Arrange to visit places of educational and cultural interest;
- Arrange working lunch during tour programs;
- Monitor the study tour and follow-up with the institutions / organizations abroad on progress of assignment on behalf of the Project Director and attend to matters during the continuation of the tour on his behalf;
- Provide a descriptive training completion report on the overseas program;
- Submit payment statements from participants and copies of air tickets and boarding passes.

DPDS Reputation in implementation of Overseas Training and Study Tour Program:



DPDS has proven track record to work with Ministry of Planning, Ministry of Education, Ministry of Primary and Mass Education, Local Government Engineering Department and Ministry of Home Affairs;



Ministry of Planning:

Under Ministry of Planning DPDS has been working as Monitoring and Evaluation Support Consultant for **WB Loan** Emergency 2007 Cyclone Recovery and Restoration Project (ECRRP); Under this project DPDS organize different foreign training, study tour and twining arrangement program in Australia, Canada, Indonesia and Philippines.

Ministry of Education: Under Ministry of Education DPDS successfully implemented **ADB Loan No. 2266BAN (SF)**: Technical support to implement Secondary Education Sector Development Project (SESDP), Directorate of Secondary and Higher Education which received two time ADB best project award. Under SESDP project DPDS successfully implemented different overseas study tour and training program in Canada, Malaysia, Thailand, China, Philippines and Indonesia. DPDS also organize a series of local training, workshops and seminar's under SESDP project. Now DPDS implementing **Ministry of Primary and Mass Education (MoPME)** Conduct Overseas Training/Study Tour Program Under Bureau of Non-Formal Education (BNFE), Ministry of Primary And Mass Education (MOPME). Development Project Design and Services Limited (DPDS) implement foreign training on OOSCE program for the officials of MoPME, BNFE, Organize Overseas Study Tour with the officials of MoPME, BNFE, ISA, and SA for gathering knowledge and experiences on OOSCE program in Asia and Pacific including Canada.

DPDS successfully implemented following training and study tour program in different Ministries:

- **2112-Australia:** Twining Arrangement Study Tour Program to Australia under Emergency 2007 Cyclone Recovery and Restoration Project (ECRRP), Ministry of Planning;
- **2010-Canada:** Twining Arrangement Study Tour Program to Canada under Emergency 2007 Cyclone Recovery and Restoration Project (ECRRP), Ministry of Planning;
- **2011-Japan:** Twining Arrangement Study Tour Program to Japan under Emergency 2007 Cyclone Recovery and Restoration Project (ECRRP), Ministry of Planning;
- **2012-Malaysia:** School Building Design and Construction Oversees Study Tour, (Batch-2) to Malaysia under Secondary Education Sector Development Project (SESDP), ADB Loan No. 2266 BAN (SF), Ministry of Education;
- **2010-Malaysia:** Overseas Study Tour and Training Program to Malaysia under Post Literacy and Continuing Education for Human Development Project -2 (PLCEHD-2), ADB Loan 1881-BAN (SF), Ministry of Primary and Mass Education (MOPME);
- **2013, China:** School Monitoring & Quality Assessment Oversees Study Tour, Program to China under Secondary Education Sector Development Project (SESDP), ADB Loan No. 2266 BAN (SF), Ministry of Education;
- **2012-Philippines:** Study Tour Program on Monitoring and Evaluation of Development Project Activities to Philippines under Emergency 2007 Cyclone Recovery and Restoration Project (ECRRP), Ministry of Planning;
- **2011-Philippines:** School Monitoring and Quality Assurance Oversees Study Tour Program (Group-A) to Philippines under Secondary Education Sector Development Project (SESDP), ADB Loan No. 2266 BAN (SF), Ministry of Education;

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- **2011-Philippines:** School Monitoring and Quality Assurance Training Program and Oversees Study Tour, Program (Group-B) to Philippines under Secondary Education Sector Development Project (SESDP), ADB Loan No. 2266 BAN (SF), Ministry of Education;
- **2012-Thailand:** Effective use of EMIS in Education Management Oversees Study Tour Program to Thailand under Secondary Education Sector Development Project (SESDP), ADB Loan No. 2266 BAN (SF), Ministry of Education;
- **2011-Indonesia:** Development of Madrasa Education Oversees Study Tour Program (Group-A) to Indonesia under Secondary Education Sector Development Project (SESDP), ADB Loan No. 2266 BAN (SF), Ministry of Education;
- **2012-Indonesia:** Development of Madrasa Education Oversees Study Tour Program (Group-B) to Indonesia under Secondary Education Sector Development Project (SESDP), ADB Loan No. 2266 BAN (SF), Ministry of Education;
- **2012-Thailand:** Custom Designed Training Program on Web Application Design to Thailand under Secondary Education Sector Development Project (SESDP), ADB Loan No. 2266 BAN (SF), Ministry of Education;
- **2012-Thailand:** Custom Designed Training Program on Curriculum Development Oversees Study Tour Program to Thailand under Secondary Education Sector Development Project (SESDP), ADB Loan No. 2266 BAN (SF), Ministry of Education;
- **2012-Thailand:** Examination Development Training Program to Thailand under Secondary Education Sector Development Project (SESDP), ADB Loan No. 2266 BAN (SF), Ministry of Education;
- **2008-Canada:** Twining Arrangement Overseas Study Tour Program (Batch-1) to Canada under ADB Loan 2266 BAN (SF): Secondary Education Sector Development Project (SESDP), Ministry of Education;
- **2012-Canada:** Twining Arrangement Overseas Study Tour Program (Batch-2) to Canada under ADB Loan 2266 BAN (SF): Secondary Education Sector Development Project (SESDP), Ministry of Education;

We worked with following organizations:



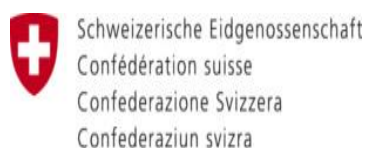
The world Bank (WB)



Asian Development Bank (ADB)



Japan International Cooperation Agency (JICA)



Swiss Agency for Development and Cooperation SDC

Swiss Agency for Development and Cooperation (SDC)



International Labour Organization (ILO)



Islamic Development Bank (IDB)

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United Nations International
Children's Emergency Fund
(UNICEF)



Kreditanstalt für
Wiederaufbau (KfW)



United Nations Development
Programme (UNDP)



**FOOD AND AGRICULTURE
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Food and Agriculture
Organization of the United
Nations (FAO)



World Food Programme
(WFP)



Save the Children



United Nations Population
Fund (UNFPA)



Canadian International
Development Agency (CIDA)



SWEDISH INTERNATIONAL DEVELOPMENT
COOPERATION AGENCY

Swedish International
Development Agency (SIDA)



Deutsche Gesellschaft für
Internationale
Zusammenarbeit (giz)



Ministry of Environment and
Energy, Republic of Maldives



United States Agency for
International Development
(USAID)



Government of Nepal
**National Reconstruction
Authority**

National Reconstruction
Authority (NRA)



European Union (EU)



International Federation of Red
Cross and Red Crescent
Societies